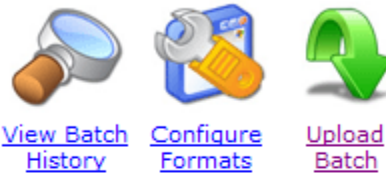


PlanetAuthorize.Net™ Payment Gateway

Batch Upload Instructions

The PlanetAuthorize™ real-time payment gateway provides merchants with the ability to submit and process transactions as a batch upload. This upload feature allows merchants to upload multiple transactions directly to the PlanetAuthorize™ payment gateway.

[Home](#) » **Batch Upload**



You may upload a **.CSV (Comma Separated Value)**, an **.XLS (Microsoft Excel)**, or a **.TXT (Text)** file.

* File:

Auto Detect File Format

Use Selected Format

Format: [View Format](#)

After submitting a batch upload, the results will be emailed to you once it has completed.

The Batch Upload feature provides three options:

View Batch History - View the current status of transaction files that have been previously processed.

Configure Formats – View or modify the current file format required for uploading transaction files.

Upload Batch – Submit transactions directly to the payment gateway.

For more information regarding batch uploads simply login in the merchant control panel and select Batch Uploads from the navigation menu.